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MEMORANDUM FOR: Director, Office of Information Technology

FROM: Hugh E. Price
                  Director of Personnel

SUBJECT: Support for the Human Resource Modernization and
                  Compensation Task Force

    1. The Human Resource Modernization and Compensation Task Force requests the support of the Office of Information Technology in defining the impact of the Task Force activity on the existing personnel and payroll data processing systems. It is our estimation that this study should take approximately four weeks.

    2. The proposals that are now being discussed by the Task Force will necessitate changes to the current systems. While some of these changes, such as a significant increase in the number of steps, have already been well defined, a thorough study of all issues needs to be conducted. The study will define the specific changes needed and a time, schedule, and cost estimate for the software modifications. This estimate will then be incorporated in the overall schedule of the project.

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Hugh E. Price